DEPARTMENT OF HEALTH & FAMILY WELFARE, GOVERNMENT OF ODISHA
DIRECTORATE OF HEALTH INTELLIGENCE & VITAL STATISTICS,ODISHA
Second Floor, Heads of Department Building, Near Odisha Secretariat, Bhubaneswar
e-mail: dhivsodisha@gmail.com,ddvsodisha@gmail.com,Phone:0674-2391165

Letter No. 2273 /MCCD-03/2021 Date: 06.11.2021

To:

All The Chief District Medical & Public Health Officer
Cum-District Registrars,
Odisha

Sub: **Submission of all pending reports of Medical Certificate of Cause of Death (MCCD) for the year 2021**

Madam/Sir,

This is to intimate you that a new online software for uploading the data regarding Medical Certificate of Cause of Death (MCCD) is under the process of Development by the Directorate. Once completed, this will help in uploading the data contained in the MCCD, from all government and private hospitals where death is occurring. This will be a significant change with regards to the process of submission of MCCD reports, as this will stop the practice of sending hard copies of the MCCD reports to the district and state.

As the online software is going to be launched from the month of January, 2022, therefore you need to expedite the submission of the MCCD reports that are pending for the year 2021. After 31st December, 2021 no hardcopies of MCCD will be sent by the district to the state. As the manual compilation of MCCD data at the state level will stop after 31st December, 2021, therefore you are requested to submit all the pending MCCD reports of 2021 by 10th January, 2022 positively.

Yours faithfully

6/11/2021
Director of Health Intelligence & Vital Statistics, Odisha

6-11-21

DEPARTMENT OF HEALTH & FAMILY WELFARE, GOVERNMENT OF ODISHA
DIRECTORATE OF HEALTH INTELLIGENCE & VITAL STATISTICS,ODISHA
Second Floor, Heads of Department Building, Near Odisha Secretariat, Bhubaneswar
e-mail: dhivsodisha@gmail.com,ddvsodisha@gmail.com,Phone:0674-2391165

Letter No. 2181 /HIVS/MCCD-03/2021 Date: 27-10-2021

To:

The Chief District Medical & Public Health Officer
Cuttack/Khurdha/Jajpur/Koraput/Ganjam/Jagatsinghpur/Jharsuguda/Keonjhar/
Nuapada/Sambalpur/Sundergarh

Sub: **Substantial difference between the number of Institutional deaths registered and number of MCCD reports submitted for the year 2020 in your district**

Madam/Sir,

You may be aware of the fact that, as per the Registration of Birth & Death Act,1969, every death report (Form-2), needs to be accompanied by a Medical Certificate of Cause of Death (MCCD) report (Form-4). So, the number of deaths occurring in hospitals that get registered in a district in a year, should match with the number of MCCD reports submitted. If we analyze the Vital Statistics reports of 2020 we find that there is a substantial difference between the number of institutional deaths that got registered in your district and the number of MCCD reports that were submitted against these deaths for the year 2020. The figures against both the above mentioned indicators are mentioned in the table below for your reference.

Therefore you are requested to kindly look in to the matter and find out the reason for this mismatch of data which should not have happened. Please intimate the undersigned about the reason of the mismatch and the steps taken to address the issue. As the year 2021 is nearing its end, so you are requested to take the necessary steps so as to ensure that for 2021, the number of institutional deaths registered, exactly equals the figure of the MCCD reports submitted.

NUMBER OF HOSPITAL DEATHS V/S NUMBER OF MCCD REPORTS SUBMITTED

Name of the District	Institutional Deaths reported in 2020	MCCD reports submitted by district
Cuttack	18,389	13,415
Ganjam	6330	5694

Jagatsinghpur	907	372
Jajpur	5999	877
Jharsuguda	785	514
Keonjhar	2329	1798
Khurdha	10615	6110
Koraput	2737	466
Nuapada	1200	830
Sambalpur	7881	7008
Sundergarh	4093	3246

Yours faithfully

27/10/2021

Director of Health Intelligence & Vital Statistics, Odisha

Memo No. 2857 /Dated 27 X 21

Copy submitted to the Director of Census Operations, Odisha for favour of information.

27/10/2021

Director of Health Intelligence & Vital Statistics, Odisha

Memo No. 2858 /Dated 27/10/21

Copy submitted to the Addl.Chief Secretary to Govt. of Odisha Health & F.W.Deptt., for favour of information .

27/10/2021

Director of Health Intelligence & Vital Statistics, Odisha

भारत सरकार/गृह मंत्रालय
GOVT OF INDIA/MINISTRY OF HOME AFFAIRS
भारत के महारजिस्ट्रार का कार्यालय
OFFICE OF THE REGISTRAR GENERAL INDIA
एम.सी.सी.डी यूनिट,जीवनांक प्रभाग, रा.कृ पुरम, पश्चिमी खंड १, नई दिल्ली-११००६६
MCCD Unit,V.S. DIVISION, R.K. PURAM, WEST BLOCK-1, NEW DELHI-110066

सं/No. 2/6/2021-VS (MCCD) **Dated: 16.11.2021**

To

The Director of Health Intelligence
& Vital Statistics - Cum -
Chief Registrar Births and Deaths, Odisha
Second Floor, Heads of Department Buildings
Near Odisha Secretariat, Bhubaneswar.

Subject:- Clarification on the reporting of diseases coming under chapter XXI in the ICD-10.

Sir,

Please refer to your letter No. 2274/MCCD-03/2021 dated 06.11.2021 on the above mentioned subject.

In this context, it is mentioned that Office of the Registrar General (ORGI) collects data on Medically Certified Deaths (MCCD) from the office of Chief Registrar of Births and Deaths of all States/UTs in a prescribed format which is based on International Classification of Diseases (ICD-10) modified as per national list. The list is based on ICD-10 comprising of 20 Major Groups, 69 Categories and 193 sub-categories of causes as given in Annex. Chapter XXI deals with health issues and follow up treatment. It is not included in prescribed format for collection of data as ORGI collect data on MCCD deaths only.

Yours faithfully,

(Manoj Kumar)
Deputy Registrar General (MCCD)

Copy to:-

The Director, Directorate of Census Operations, Odisha, Janaganana Bhawan, Janpath, Unit – IX, Bhoi Nagar Bhubaneswar-751007.

The descriptions for all Major Groups of the National list based on ICD-10 are as under:

Major Cause Groups	DESCRIPTION AND ICD CODES
I	Certain Infectious and parasitic diseases (A00-B99)
II	Neoplasms (C00-D48)
III	Diseases of the blood and blood forming organs and certain disorders involving the immune mechanism (D50-D89)
IV	Endocrine, nutritional and metabolic diseases (E00-E89)
V	Mental and behavioural disorders (F01-F99)
VI	Diseases of the nervous system (G00-G98)
VII	Diseases of the eye and Adnexa (H00-H59)
VIII	Diseases of the ear and mastoid process (H60-H95)
IX	Diseases of the circulatory system (I00-I99)
X	Diseases of the respiratory system (J00-J98)
XI	Diseases of the digestive system (K00-K92)
XII	Diseases of the skin and subcutaneous tissue (L00-L98)
XIII	Diseases of the musculoskeletal system and connective tissue (M00-M99)
XIV	Diseases of the genitourinary system (N00-N99)
XV	Pregnancy, childbirth and the puerperium (O00-O99)
XVI	Certain conditions originating in the perinatal period (P00-P96)
XVII	Congenital malformation, deformation and chromosomal abnormalities (Q00-Q99)
XVIII	Symptoms, signs and abnormal clinical and laboratory findings, n.e.c (R00-R99)
XIX	Injury, poisoning and certain other consequences of external causes (S00-T98)
XX	External causes of morbidity and mortality (V01-Y89)
XXI*	Factors influencing health status and contact with health services (Z00-Z99)

*Not in use in India

भारत सरकार/गृह मंत्रालय
GOVT OF INDIA/MINISTRY OF HOME AFFAIRS
भारत के महारजिस्ट्रार का कार्यालय
OFFICE OF THE REGISTRAR GENERAL INDIA
एम.सी.सी.डी यूनिट,जीवनांक प्रभाग, रा.कृ पुरम,पश्चिमी खंड १, नई दिल्ली-११००६६
MCCD Unit,V.S. DIVISION, R.K. PURAM, WEST BLOCK-1, NEW DELHI-110066

Reminder

No. 2/6/2021-VS(MCCD) **Dated: 03.09.2021**

To

The Chief Registrar of Births & Deaths and
Director of Public Health, Odisha,
Heads of Department Building,
BHUBANESWAR - 751001.

Subject: Submission of Annual Report on Medical Certification of Cause of Death (MCCD)-2020.

Sir/Madam,

Kindly refer to this office letter of even number dated 07.04.2021 on the subject mentioned above. In this connection I am to say that the deadline for receipt of MCCD data for the year 2020 fixed as 31.07.2021 has expired but the requisite data in respect of your State/UT is still awaited.

You are, therefore, requested to kindly send the pending data on Medically Certified Cause of deaths (MCCD) in hard as well as soft copy in excel format at **e-mail ID – manojISS9.rgi@nic.in** without further delay. In addition, information on total number of Hospitals /Medical Institutions having inpatient facilities, Medical Institutions covered under MCCD Scheme and Medical Institutions reporting MCCD deaths as on 31.12.2020 may also be forwarded along with report/data.

Yours faithfully,

(P.K.Negi)
Deputy Director (MCCD)

Copy to:-

The Director, Directorate of Census Operations, Odisha, Janaganana Bhawan, Janpath, Unit - IX, Bhoi Nagar PO, Bhubaneshwar - 751 022 with request to expedite data from the office of Chief Registrar of Births and Deaths.

(P.K.Negi)
Deputy Director (MCCD)

प्रत्येक मृत्यु का चिकित्सीय प्रमाणीकरण सुनिश्चित करें।
"Ensure Medical Certification for Every Death"

DIRECTORATE OF HEALTH INTELLIGENCE & VITAL STATISTICS ODISHA

File No 3/2021 M.C.C.D.(V.S.)
Letter No 1761 (30)

Date 17-8-2021

To,

CDM & PHOs, DPHOs (All 30 districts)

Sub:- Office memorandum from Registrar General &Census Commissioner of India, Ministry of Home Affairs. Issue of MCCD form No.4/4A-clarification there to.

Madam/Sir,

This is regarding to whom the MCCD form No. 4/4A is to be issued by the Medical Practitioners and who will submit such certificates to the Registrars.

Regarding this the office memorandum issued by the Registrar General & Census Commissioner, India is enclosed herewith for your reference and further communication to all Registrars, Birth & Death (both rural & urban) under your jurisdiction.

It is further emphasized that this should strictly be adhered to while issuing MCCD.

Yours faithfully,

17/8/2021

Director HI & VS -cum-
Chief Registrar, Births & Death, Odisha

Memo No: 1762 (3)

Date: 17-8-2021

Copy submitted to:-

1. Special Secretary (PH) to Government, Health & Family Welfare Department.
2. Director Census Operation, Odisha.
3. Collector & District Magistrates (all 30 district)

for kind information & necessary action.

17/8/2021

Director HI & VS -cum-
Chief Registrar Birth & Death, Odisha

Through E.Mail

HEALTH & FAMILY WELFARE DEPARTMENT, GOVT. OF ODISHA, BHUBANESWAR

File No : DHI & VS-SBHI-MISC-0010-2020

Letter No. 22875/H Dt. 12-08-2021

From,

Dr. Ajit Kumar Mohanty,
Special Secretary (PH) to Government,
Health & Family Welfare Department, Odisha

To

~~**The Director, Census Operation (Odisha), Bhubaneswar**~~
The Director Health Services, Odisha
The Director Public Health, Odisha
The Director HI & VS, Odisha

Sub: - Meeting on 23.08.2021 at 4.30 PM in the Conference Hall of Addl.Chief Secretary for improvement measures to increase MCCD.

Sir,

I am directed to inform you that a meeting has been convened under the Chairmanship of Additional Chief Secretary to discuss regarding the various measures for improvement of the MCCD in the State, particularly in case of domiciliary deaths.

Kindly make it convenient to attend the above said meeting on the date and time mentioned above.

This may kindly be treated as urgent.

Your's faithfully,

12.8.21

Special Secretary (PH) to Government

Memo No. 22876/H dt. 12-08-2021

Copy submittedto:-

1. The P.S. to the Additional Chief Secretary, Govt. of Odisha, Health & Family Welfare Department for favour kind information of the Addl. Chief Secretary.
2. The Special Secretary (Shri A. K. Naik) for kind information and necessary action. He is requested to attend the said meeting.

12.8.21

Special Secretary (PH) to Government

SO (HIEVS)

Biranjan Laxmi
to put up for a meeting.
Coordinate among all districts.
17/8/2021

सत्यमेव जयते

भारत के महारजिस्ट्रार एवं जनगणना आयुक्त का कार्यालय

OFFICE OF THE REGISTRAR GENERAL AND CENSUS COMMISSIONER, INDIA

भारत सरकार, गृह मंत्रालय

Government of India, Ministry of Home Affairs

सं/No. 7/ 2 / 2011-VS (MCCD) **Dated: 29.07.2021**

Office Memorandum

It has been observed that there is some confusion about to whom the Medical Certificate of Cause of Death (MCCD) Form no. 4/4A is to be issued by the Medical Practitioners and who will submit such certificates to the registrars. In this regard, it is clarified that under the provisions of Section 10(3) of the Registration of Births and Deaths Act, 1969, the certificate of cause of death (CoD) has to be issued by the Medical Practitioners to the informants responsible for reporting the events of births and deaths under section 8 or 9 of the Act who in turn will deliver the same to the registrar along with the death report form (Form2).

2. Further, it has been observed that in most of the cases of institutional deaths, the CoD certificates (Form no. 4) and the related death report forms (Form no. 2) are sent to the Registrars independently. Also in some cases items related to cause of death (items at s.no. 14,15, 16) in the death report form (Form no. 2) are left blank even when the CoD is mentioned Form no. 4. As CoD certificate is detached for independent processing, it is necessary to ensure that the underlying cause of death, recorded in Form no. 4, is also noted in the death report form (Form no. 2).

3. To achieve this objective, it is requested to issue necessary directions to the All Registrar of Births & Deaths to issue instructions to all the medical institution (managed by Govt. / Non-Govt. / corporate/Non-profit institution/individuals providing specialised or general treatment) & medical practitioners, attending the deceased at the time of terminal illness, medically certify and necessarily issue Medical Certificate of Cause of Death for hospital in-patients (Form 4) or Medical Certificate of Cause of Death for non-institutional deaths (Form 4A). Chief Registrar of Births and Deaths (CRBD) to ensure that medical institutions submit Form 4 to the Registrar as per the existing practice. It may also be ensured that the medical practitioner provides duly filled-in Form 4A to the family member.

4. It is requested to take a note and issue necessary directions to all concerned to ensure that above points are complied with. This office may please be informed about the action taken in this regard.

5. Please acknowledge the receipt of this OM.

(Manoj Kumar)
Deputy Registrar General

Dy-6004(9) 9.8.21

Copy to:

1. The Chief Registrar of Births & Deaths and Director of Public Health, Odisha, Heads of Department Building, BHUBANESHWAR 751 001.
2. The Director, Directorate of Census Operations, Odisha, Janaganana Bhawan, Janpath, Unit - IX, Bhoi Nagar PO, Bhubaneshwar - 751 022

Dy 1172 dt-12/8/21

Letter No. 1106 MCCD-03/2020

DEPARTMENT OF HEALTH & FAMILY WELFARE, GOVERNMENT OF ODISHA
DIRECTORATE OF HEALTH INTELLIGENCE & VITAL STATISTICS,ODISHA
Second Floor, Heads of Department Building, Near Odisha Secretariat, Bhubaneswar
e-mail: dhivsodisha@gmail.com,ddvsodisha@gmail.com,Phone:0674-2391165

Dated: 20-7-2021

MOST URGENT

To:
All The Chief District Medical & Public Health Officer
Cum-District Registrar, Birth & Death, Odisha

Sub: **Submission of Pending MCCD reports for the year 2020**

Madam/Sir,

Medical Certificate of Cause of Death (MCCD) is one of the integral parts of the Civil Registration System (CRS). Every death report must be accompanied by the MCCD report. However in a recent letter received from Registrar General of India (RGI), it has been highlighted that only 12.6% of the deaths which are registered are medically certified in Odisha (Annual VS report 2019). This is the result of non-submission of MCCD reports from district to the state in time.

Therefore you are requested to take urgent steps for submission of the pending MCCD reports along with all COVID-19 MCCD reports for 2020. The number of MCCD reports submitted should be comparable with the registered numbers of institutional deaths that occurred in the district for 2020. You may treat the matter as most urgent and initiate the necessary steps to submit the pending the MCCD reports & COVID-19 MCCD reports of 2020 from all the hospitals under your jurisdiction positively within 10 days of receipt of this letter. Along with this, you are also requested to collect all the MCCD reports with COVID death report from all the hospital in your district for all months of 2021 (January to June,21) and submit the same to the undersigned at the earliest.

Yours faithfully

20/7/2021
Director of Health Intelligence & Vital Statistics, Odisha

Memo No. 1107 /Dated 20-7-21
Copy submitted to the Director of Census Operation, Odisha for favor of information

20/7/2021
Director of Health Intelligence & Vital Statistics, Odisha

Memo No. 1108 /Dated 20-7-2021
Copy submitted to the Additional Chief Secretary to Government, Department of Health & Family Welfare, Odisha for favor of information

20/7/2021
Director of Health Intelligence & Vital Statistics, Odisha

Memo No. 1109 /Dated 20-7-21
Copy submitted to the Chief of Field office, Unicef, Odisha for favor of information.

20/7/2021
Director of Health Intelligence & Vital Statistics, Odisha

भारत के महारजिस्ट्रार एवं जनगणना आयुक्त का कार्यालय
OFFICE OF THE REGISTRAR GENERAL AND CENSUS COMMISSIONER, INDIA
भारत सरकार, गृह मंत्रालय
Government of India, Ministry of Home Affairs

SANJAY
Addl. Registrar General

D.O.No.2/6/2021 VS(MCCD) **Dated: 01.07.2021**

Dear Shri Pradipta

As you already aware, the Office of the Registrar General India (ORGI) brings out an annual report titled '**Report on Medical Certification of Cause of Death**' on the basis of data on Medical Certification of Cause of Death (MCCD) received from the Chief Registrar of Births and Deaths (CRBD) of States/Union Territories. The latest edition of the report, for the year 2019, has been released by the ORGI on 22nd June 2021 and the same is available on the official website of the ORGI i.e. https://censusindia.gov.in.

Additional Chief Secretary to Govt.
Health & Family Welfare Department

2. The report reveals that the percentage share of medically certified cause of deaths to total registered death is only 20.7 % at national level. As far as Odisha State is concerned, this percentage is much below the national level. Only 12.6 % medically certified deaths have been reported. The MCCD deaths reported by your State for the calendar year 2019 are 43,191 where more than 3.42 lakh deaths were registered during the same year. Though the reporting of MCCD deaths is continuously improving in the state but pace is very slow and being a major state, the data of Odisha effect the national average significantly. Therefore, all out efforts are required to increase the coverage and to strengthen the MCCD scheme in the State it.

3. The importance of MCCD hardly needs to be emphasized specially during the Covid-19 pandemic. All the death events, whether occurring in Hospitals/Medical Institutions (MIs) or outside the medical institutions need to be medically certified and Form 4 (For hospital in-patient deaths) and Form 4A (For non-institutional deaths) should invariably be obtained by the Registrar from the informant. Section 10 of the Registration of Births and Deaths Act, 1969 and the corresponding State Rules may be referred in this regard.

4. Further, you are also requested to instruct the concerned officer to furnish the information on total no. of Hospitals/MIs existing with in-patient facilities, total no. of Hospitals/MIs covered under MCCD Scheme and total no. of Hospitals/MIs reporting MCCD data, along with the report/data, so the said information could be regularly updated in national report.

5. You are, therefore, requested to kindly take necessary steps to enhance the reporting under MCCD so that the share of medically certified death to total registered deaths could be significantly improved and more and more deaths could be medically certified.

With regards

Yours sincerely,

Sanjay

(Sanjay)
Email :- sanjay.digi@nic.in
Tel :- 011-236438011

Shri Pradipta Kumar Mohapatra, IAS
Addl. Chief Secretary (H&FW),
Department of Health & Family Welfare,
Government of Odisha, Secretariat Building,
Bhubaneshwar -751001.